APPLICATION FOR PARKING PERMIT

City of Rolla – Finance Dept. (Attn: Parking) 901 North Elm Street, Rolla, MO 65401-0979

Phone: (573) 426-6983 Fax: (573) 368-4160 Email: rollaparking@rollacity.org (Subject: Parking Permit)

Rolla Police Department 573-308-1213

Applicant Inform	<u>nation</u>					
Applicant Name:						
Physical Address	::					
	Street	Address	City	State	Zip	
Mailing Address:	:					
	Street	Address	City	State	Zip	
Driver's License	#: <u> </u>	Phone Number:				
Email Address:						
Vehicle Informat	<u>tion</u>					
Primary Vehicle:						
Year	Make	Model	Plate #			
Secondary Vehic	le:					
Year	Make	Model	Plate #			
could result in im upon request. By	nalty of perjury that the ab mediate renovation of the checking the below box, I/ e City of Rolla parking lots.	parking permit. N we acknowledge t	lo exchanges available a	and refunds are	processed	
Signature:		Date:				
Requested parkin	ng area (please circle one):	Lot 1: 1-110 \$300	Lot 2: 111-144 \$300	Lot 3: 145-1 \$15		
For Office Use Only:						
Permit#	System # Am	ount Paid	Date Paid	Receipt #		
Issued by			Date			

PLEASE READ – IMPORTANT

PLEASE MAKE SURE INFORMATION PROVIDED ON PERMIT APPLICATION IS LEGIBLE AND COMPLETE

- Parking stickers should be placed on the lower left back glass or bumper (driver's side) of the
 vehicle. The vehicle should be pulled forward into the assigned parking space so that the
 parking sticker is easily visible. NEVER back into the parking space.
- Spaces are accessible 24/7 until the renter no longer wishes to use the assigned parking space.
- One RESERVED parking space is assigned in each parking lot. If your assigned space is occupied by an unknown vehicle, park in the reserved space and notify the Rolla Police Department at 573-308-1213 or the Finance office so the improperly parked vehicle can be removed.
- If a temporary vehicle is needed, notify the Rolla Police Department at 573-308-1213 and the Finance office as soon as possible. The parking space number, type of vehicle and license plate number needs to be provided in the notification. If the temporary vehicle is being used for less than two (2) weeks, a new parking permit sticker is not needed. Notification is required to avoid citations for being unregistered or towing to remove from the lot.
- A waiting list is available for all parking lots and notification will be given by e-mail or phone when a space becomes available. In the event an individual is unable to be contacted, the individual will be removed from the waiting list. If a parking space is accepted, the application should be completed immediately and the parking sticker picked up within three (3) business days. Failure to complete the process within the allotted time will forfeit the parking space and the individual will be removed from the waiting list.
- The City reserves the right to relocate any parking space and/or revoke any application or renewal.

If you have any questions, please feel free to contact the Finance office.

Thank you,

City of Rolla
Finance Department
PO Box 979
Rolla, MO 65402
rollaparking@rollacity.org
573-426-6983

HOLD HARMLESS AGREEMENT

I/we,	, agree to protect, indemnify, save
and keep harmless the City of Rolla against an	nd from any and all loss, cost, damage or expense, arising
person or property whomsoever and whatso harmless the above-mentioned party from a failure of the Contractor in any respect to	rence on or about said premises, causing injury to any pever. I/we agree to protect, indemnify, save and keep any and all claims, costs or expense arising out of any comply with and perform all the requirements and or or ordinance, during the period covered by the parking
Applicant Name	Signature
Finance Representative	Signature

